

BY-LAWS  
of  
THE VIRGINIA TRAPSHOOTING ASSOCIATION  
AS ADOPTED AT THE ANNUAL MEETING OF  
THE BOARD OF DIRECTORS ON JULY 3, 1994

ARTICLE I  
CORPORATE POWERS

Section 1: The corporate powers of this corporation shall be vested in the Board of Directors.

Section 2: The Board of Directors are specifically empowered to delegate the direction of the affairs of this corporation between meetings to the Executive Committee consisting of six members.

ARTICLE II  
OFFICES

Section 1: The principal office of the corporation shall be in the City of Fairfax, 'State of Virginia and the name of resident agent in charge thereof is James C. Allred.

Section 2: This corporation may have such other office, or offices, at such places as the Board of Directors from time to time shall designate.

ARTICLE III  
INDIVIDUAL MEMBERSHIP

Section 1:

(a) All annual and life members in good standing of the Amateur Trapshooting Association who have been a resident of the Commonwealth of Virginia for at least six months are members of the Virginia Trapshooting Association.

(b) Members shall pay no, dues and shall not be issued a membership card. Membership shall be evidenced by a current ATA membership card.

Section 2: Meeting

(a) At each annual State Tournament sanctioned by this Association, there shall be held a business meeting on a date and time specified in the program for the tournament, which date must be one of the last three days of the tournament, and which starting time must be no earlier than 8:00 a.m. and no later than 9:00 p.m., except that if the meeting is held on the last day of the tournament, then it must commence no later than 12:00 noon.

(b) All members of the ATA residing in the State of Virginia who are present in person at the annual General Membership Meeting are entitled to vote for the State ATA Delegate, and for not more than two (2) Alternate ATA Delegates. All must meet the requirements of the ATA as described in Section I, Paragraph C of the Official Rule Book of the Amateur Trapshooting Association.

## ARTICLE IV CLUB MEMBERSHIP

### Section 1:

- (a) Any organized Gun Club in the Commonwealth of Virginia, publicly or privately owned shall be eligible for membership in this association. All trap fields used for ATA/VTA sanctioned shoots must meet all the requirements of the Amateur Trapshooting Association.
- (b) Application for membership must be made in writing to the Secretary and approved by a majority of the Executive Committee.
- (c) Dues: Annual dues of \$25.00 from member clubs are to be billed by the Secretary and paid to the Treasurer by October 1 of each year.
- (d) All member clubs must hold a minimum of one (1) ATA registered Trapshoot annually to be eligible to send a representative to meetings of the Board of Directors.

## ARTICLE V BOARD OF DIRECTORS

### Section 1:

The Board of Directors shall consist of one (1) representative from each member gun club and the ATA State Delegate.

### Section 2: Election/Appointment

- (a) No later than May 1 of each year each member club shall either elect or appoint a representative which will for a period of one year serve on the Board of Directors and will represent said club at all meetings of the Board of Directors. All representatives must be residents of Virginia and members of the ATA in good standing and should be persons of good character.
- (b) The ATA State Delegate will be elected each year at the State Tournament in accordance-with ATA Rules and Regulations and will represent all non-club members in good standing at all meetings of the Board of Directors.

### Section 3: Duties

The Board of Directors shall have the duty to outline and put in force the general policy of the Virginia Trapshooting Association. It shall have the duty, specifically, to see that the property, business, and assets of the Corporation are efficiently managed to the best interest of the association.

### Section 4: Powers

The Board of Directors shall have the power to conduct, manage and control the affairs and business of this Corporation which are not inconsistent with the Rules and Regulations of the Amateur Trapshooting Association.

### Section 5: Meetings

- (a) The Board of Directors shall at an annual meeting, during the State Tournament, elect executive committee members (a president, 1st and 2nd Vice President, Secretary and Treasurer) and act on any and all other business which may come before the Board.

(b) Special meetings of the Board of Directors may be called at any other time by the President or by two (2) board members by notifying 30 days in advance by mail, each board member of the called meeting. Said notice shall designate the time, place and purpose for which the meeting is called. No business may be transacted at said meeting other than that specified in the notice.

(c) Quorum: Six (6) Directors shall constitute a quorum of the Board of Directors at either annual or special meetings.

(d) Voting: All voting at an annual or special meeting must be done in person by a Director.

## ARTICLE VI EXECUTIVE COMMITTEE

### Section 1:

The Executive Committee as such shall consist of six (6) members, the President, First Vice President, Second Vice President, Secretary, Treasurer and ATA Delegate. The First Alternate ATA Delegate may only vote in the event of a tie votes on any motion at all meetings of the Executive Committee.

### Section 2: Election

(a) All Executive Committee members shall be elected annually by the Board of Directors at the annual Board of Directors meeting held at the State Tournament. They shall serve a one year term commencing the first day of October.

(b) The ATA Delegate and alternates shall be elected at the Annual General Membership Meeting held at the State Tournament by the membership at large.

### Section 3: Duties

It shall be the duty of the Executive Committee to manage the affairs of the association between annual or special meetings of the Board of Directors, taking into consideration at all times the best interest of this association and the will of the Board of Directors.

### Section 4: Powers

(a) The Executive Committee shall have the power to do any and all things in behalf of this association not specifically denied them by the Board of Directors.

(b) The Executive Committee shall have the power to appoint a replacement for any office vacated between annual meetings by resignation or death.

### Section 5: Meetings

The Executive Committee shall meet as often as needed as determined by the president or a majority of the committee in order discharge the duties of the Executive Committee.

### Section 6: Remuneration

Members of the Executive Committee shall serve without compensation as shall the Board of Directors; however, they may be reimbursed for all actual and necessary expenses incurred during the discharge of their duties.

ARTICLE VII  
PRESIDENT

Section 1: Duties

It shall be the duty of the President to preside at all meetings of the Board of Directors, the Executive Committee and the Annual General Membership Meeting, to call, when he/she deems necessary, meetings of the Executive committee and the Board of Directors. To do such things as may be necessary to carry into effect the policies adopted by the Board of Directors and/or Executive Committee, and to sign in behalf of this association all documents or contracts requiring execution other than checks. The President shall also have check signing privileges in the event of the resignation or incapacitation of the Treasurer.

ARTICLE VIII  
FIRST VICE-PRESIDENT

Section 1: Duties

In the absence of the President, the Vice-President shall faithfully discharge all the duties of the President.

ARTICLE IX  
SECOND VICE-PRESIDENT

Section 1: Duties

In the absence he President and the First Vice—President, the Second Vice-President shall faithfully discharge all the duties of the President.

ARTICLE X  
SECRETARY

Section 1: Duties

It shall be the duty of the Secretary to keep full and complete records of any and all activities and the minutes of all meetings of this association. To receive and approve all Registered Shoot Date requests. He/she shall issue all notice of special meetings and perform other such duties as may be directed by the Executive Committee.

ARTICLE XI  
TREASURER

Section 1: Duties

The Treasurer shall have custody of the association funds and keep full and accurate accounts of all receipts and disbursements in books belonging to the association.

Section 2:

The Treasurer shall distribute the funds of this association under the supervision and direction of the Executive Committee and the Treasurer shall report all activities to the Executive Committee, taking proper vouchers or receipts for such disbursements.

Section 3:

The Treasurer shall submit annually to the General Membership Meeting and the Board of Directors Meeting a full and complete financial statement.

ARTICLE XII  
TRUSTEES

Section 1:

The Board of Directors shall elect three (3) life members of the ATA who are residents of the Commonwealth of Virginia to be known and designated Trustees of the VTA. The original members of the Trustees shall have the followings terms: one for (2) years, one for (4) years and one for (6) years. All replacements shall be elected by the Board of Directors and serve a term of six (6) years.

Section 2:

The committee shall organize itself by the election of a chairman.

Section 3: Duties

(a) The Trustees shall investigate all proposals by the Board of Directors and the Executive Committee relative to the acquisition or sale of any real property or permanent improvement of any real property now or that will be owned by this Corporation in excess of \$10,000.

(b) At all times to advise the Board of Directors/Executive Committee relative to proposed acquisitions or improvements of real property.

(c) At no time shall this association acquire or sell in any manner any real property, or commit this Corporation to so acquire any real property, or cause any permanent improvements to be placed upon any real property owned by this Corporation where such acquisition of real property or improvement to real property would cost in excess of \$10,000 until a recommendation by the Trustees has first been rendered and a majority of the Board of Directors has approved the proposed acquisition or improvement.

(d) The Trustees shall represent the interest of the Virginia Trapshooting Association at all meetings of the stockholders of the Winchester Gun Club, taking into consideration, at all times, the best interest of this association and the will of the Board of Directors.

ARTICLE XIII  
FISCAL YEAR

Section 1:

The fiscal year of this association/corporation shall commence of the first day of October in each year.

ARTICLE XIV  
AMENDMENTS

Section 1:

The By-Laws of this association/corporation may be adopted or from time to time modified or amended by vote of a majority of the Board of Directors present at the annual Board of Director meeting.

Section 2:

Any proposed amendment(s) must be received by each member of the Executive Committee and the Board of Directors not less than sixty (60) days prior to the first day of the State Shoot.

Section 3:

The mailing of all proposed amendments shall be the responsibility of the individual(s) making the proposal(s).

**CERTIFICATE OF SECRETARY**

I the undersigned do hereby certify:

- (1) That I am the duly elected and acting Secretary of the Virginia Trapshooting Association; and
- (2) That the foregoing by-laws constitute the by-laws of the Virginia Trapshooting Association as duly adopted at a meeting of the Board of Directors held July 3, 1994.

**VIRGINIA TRAPSHOOTING ASSOCIATION  
P0 BOX 1772  
CENTERVILLE VA 22020**

September 28, 1994

TO: Virginia Trapshooting Association Executive Committee and Officers  
Virginia Trapshooting Registered Gun Clubs

We have enclosed your copy of the updated and approved V.T.A. by-laws. These by-laws supersede all previous copies.

All V.T.A. Gun Clubs should note Article V, Section 2. Reviewing the by-laws with your members, either formally or informally, could help promote additional interest and participation by your individual members in administration or running shoots.

If you need additional copies, please feel free to advise me accordingly.

Very truly yours,

Pete Ketterer

V.T.A. Secretary